

ACCESS CERTS WHERE AND WHEN YOU NEED TO.

Managing paperwork is about to get a whole lot easier.

Sign up for free to start receiving certs!

SmartCert is a universal platform that streamlines cert management and provides the **self-service tools** you need to keep business moving.

- DIGITAL AUTOMATION
- 24/7 ACCESS
- CENTRALIZED, SECURE STORAGE
- QUICK VIEW AND SORT
- REAL TIME UPDATES
- DOWNLOAD, PRINT AND SHARE



1

Create a free Starter
Account for your
company at
GetSmartCert.com
(instructions on next
page)

2

Cert packages
from your
vendors will be
uploaded to your
company
dashboard

3

Users have 24/7 access and can view certs with a mobile device via QR code or by clicking the link on the packing list

HERE'S HOW TO GET SET UP:

- ✓ Go to GetSmartCert.com
- ✓ Click Create Account, select Starter Account
- ✓ Enter your account and company information
- Confirm your email (check your junk folder if you don't see the email in your inbox)

Is there a SmartCert link on your packing list?

- Your packing list will now contain links to the cert package associated with each part/lot
- Click each link to add the SmartCert to your dashboard. View, download or print certs from the SmartCert viewer

Received a SmartCert QR Code on your part label?

- If you are using a Smartphone or tablet:
 - Log into your account on any browser, click the scan button on the bottom of your screen to open the QR code reader
 - Position the QR code within the box in your camera view to activate the scan
 - Scanning the QR code will open the SmartCert viewer and add it to your dashboard, making it accessible from any computer
- If you are using a 2D scanner:
 - Scan the QR code to open the link to the SmartCert
 - Click return on your keyboard to activate the link and open your browser
 - Log in to your account (if you haven't already logged in and enabled 'remember login')
 - When you are logged in, you will be directed to the SmartCert viewer. The SmartCert has been added to your dashboard and is immediately available to your team







