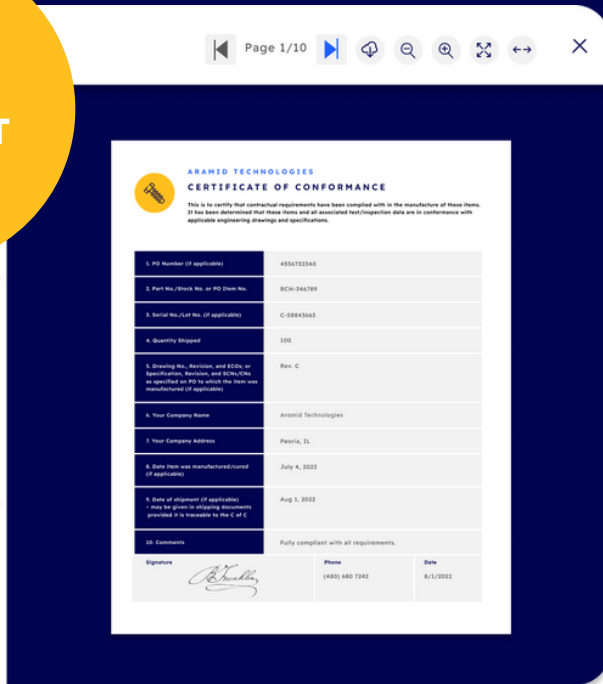


**Advance Components** customers can access digital certs for products with the SmartCert platform 24/7.

Set up your free account, contact **Advance**, and we will send you the requested product certs to your SmartCert portal.

SmartCert was built by the industry, for the industry to eliminate missing paperwork and the hassle of manual cert processes. As a universal platform and global network, SmartCert provides a more efficient way for companies large and small, to receive, create, manage, and send quality certs.

**REDACT,  
SIGN,  
& ADJUST  
CERTS**



**SIGN UP FOR FREE**  
to start sending  
and receiving certs

- DELIVERY AUTOMATION
- 24/7 ACCESS FOR YOUR TEAM
- REDACT, SIGN AND ADJUST CERTS
- CENTRALIZED, SECURE STORAGE
- SEARCH, SORT & FILTER
- DOWNLOAD, PRINT, AND SEND
- REAL-TIME UPDATES

**1**

Create a free account for your company at [GetSmartCert.com](https://www.getsmartcert.com) (instructions on next page)

**2**

Cert packages from your suppliers will be automatically added to your company's [Received Dashboard](#)

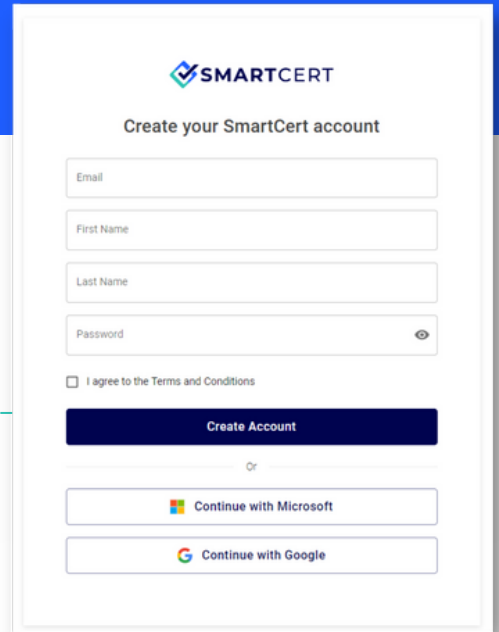
**3**

Digital approvals, redactions, and adjustments to certs for your customers are just a click away!

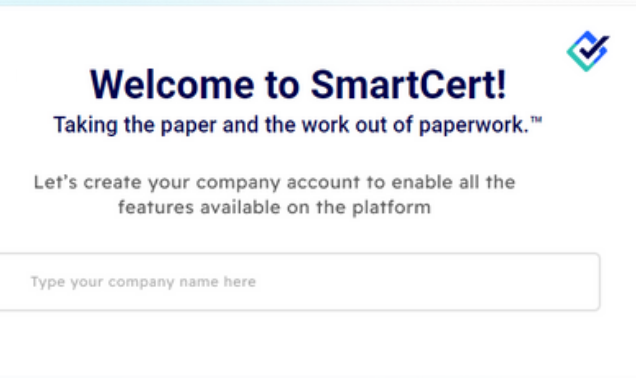
# Getting started is easy!

## 1 GO TO [GETSMARTCERT.COM](https://getsmartcert.com) AND CLICK SIGN UP

Create and log in to your account with one-click access using your Microsoft or Google work account OR enter you email, first & last name and set a password.



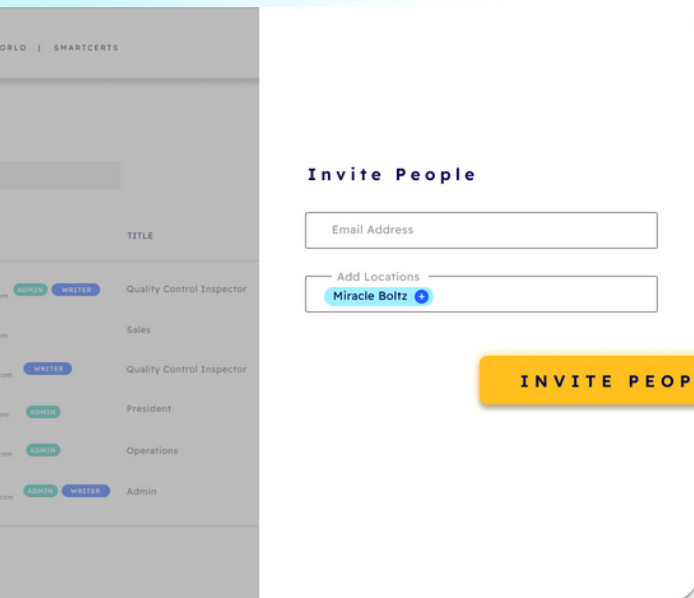
The screenshot shows the 'Create your SmartCert account' page. It features the SmartCert logo at the top, followed by the heading 'Create your SmartCert account'. Below this are four input fields: 'Email', 'First Name', 'Last Name', and 'Password' (with an eye icon for visibility). A checkbox labeled 'I agree to the Terms and Conditions' is positioned below the password field. A dark blue 'Create Account' button is centered below the checkbox. Underneath, there is an 'Or' separator and two buttons for social login: 'Continue with Microsoft' and 'Continue with Google'.



The screenshot shows the 'Welcome to SmartCert!' page. It features the SmartCert logo in the top right corner. The main heading is 'Welcome to SmartCert!' with the tagline 'Taking the paper and the work out of paperwork.™'. Below this is a sub-heading: 'Let's create your company account to enable all the features available on the platform'. At the bottom, there is a text input field with the placeholder text 'Type your company name here'.

## 2 CREATE YOUR COMPANY

In order to automate inbound SmartCerts, you'll need to create your company account or join your company if there is an existing account. Simply follow the prompts in SmartCert once your email has been verified.



The screenshot shows the 'Invite People' interface. On the left, there is a sidebar with a list of roles and their corresponding user icons: Quality Control Inspector (ADMIN WRITER), Sales (WRITER), Quality Control Inspector (ADMIN), President (ADMIN), Operations (ADMIN), and Admin (ADMIN WRITER). The main area has a heading 'Invite People' and two input fields: 'Email Address' and 'Add Locations'. The 'Add Locations' field contains the text 'Miracle Boltz' with a plus sign. A yellow button labeled 'INVITE PEOPLE' is positioned at the bottom right of the main area.

## 3 ADD YOUR TEAM

Invite your team members to your account by clicking on your company name next to the SmartCert logo.

If you haven't created your account and received an email to view certs on SmartCert from your supplier, simply click the invitation link in the email to create an account. The SmartCert will be available on your Received Dashboard.

All future SmartCerts will automatically be delivered to your dashboard and a daily summary email will update you on what's been received.



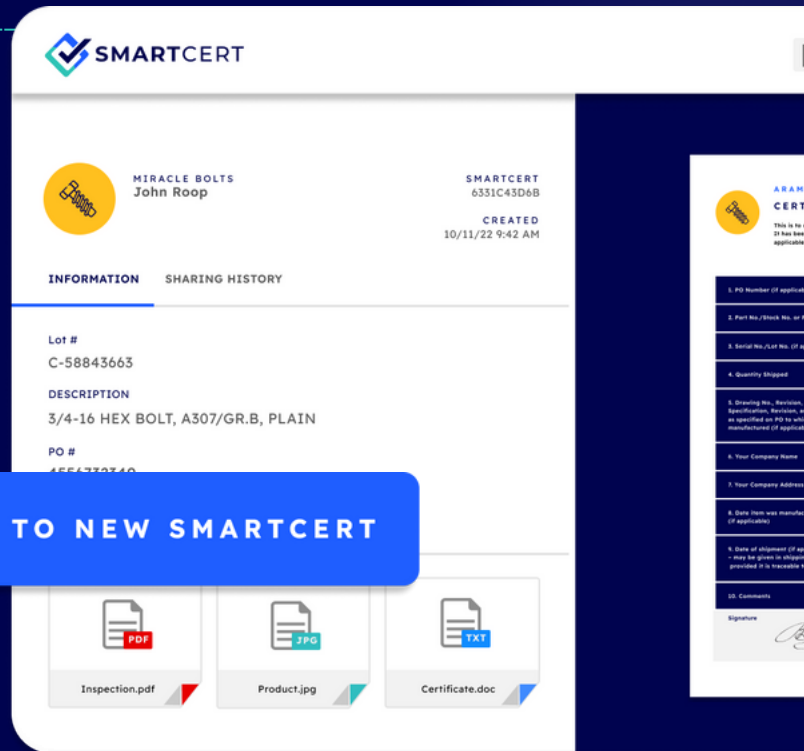
Be sure to add [@smartcert.tech](mailto:@smartcert.tech) to our safe sender list so you don't miss these notifications!

4

Copy information and documents from a received SmartCert to build your inventory on your Created Dashboard and send certs to your customers.

### WITH SMARTCERT'S DOCUMENT PROCESSING TOOLS, YOU CAN:

1. Digitally review, approve, and sign certs from suppliers
2. Redact supplier information for use with your customers
3. Add or remove pages to your cert package
4. Generate new certs
5. Use our C of C template or build your own



### INVITE YOUR CUSTOMERS AND SUPPLIERS

When you're ready to introduce SmartCert to your customers and suppliers, we've got that covered too!

Visit our [Help Center for FAQs, How-to-video resources, and templates and tools for communication with your customers and suppliers.](#)

### HAVE QUESTIONS?

Click here to contact the SmartCert support team or email [support@smartcert.tech](mailto:support@smartcert.tech)

